

Checklist for grant of new Ayurvedic Drugs Manufacturing Licence				
S.No	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-D (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 153).	A		
2.	Ownership Proof	B		
3.	Registration under Factory Act	C		
4.	Project Report	D		
5.	Site Plan of the premises	E		
6.	NOC from Pollution Control Board	F		
7.	NOC from Fire Department	G		
8.	Weight & Measurement Certificate	H		
9.	Power Availability Certificate/Electricity Bill	I		
10.	Registration as a S.S.I Unit/Udyam Aadhar Registration	J		
11.	GST/CGST Number	K		
12.	List of Machinery (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 157).	L		
13.	List of Lab equipments for in house Quality Control Lab. if any.	M		
14.	Categories/Sections (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 157).	N		
15.	Technical Staff (As per the Drugs & Cosmetics Act, 1940 & Rules 1945) Production Section: As per Rule 157(2) Quality Control Section: As per rule 157(1) Schedule T-1.1(N)(11).	O		
16.	Fee through e Challan (HIMKOSH) Rs. 5000/- for GMP Certificate DDO Code- 114 HOA- 0210-01-107(Drug License Renewal Fees/Other Fees)	P		

Checklist for retention of Ayurvedic Drugs Manufacturing Licence				
S.No	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-D for retention of Licence	A		
2.	Ownership Proof	B		
3.	Registration under Factory Act	C		
4.	Project Report	D		
5.	Site Plan of the premises	E		
6.	NOC from Pollution Control Board	F		
7.	NOC from Fire Department	G		
8.	Weight & Measurement Certificate	H		
9.	Electricity Bill	I		
10.	Registration as a S.S.I Unit/Udyam Aadhar Registration	J		
11.	GST/CGST Number	K		
12.	List of Machinery	L		
13.	List of Lab equipments for in house Quality Control Lab. if any.	M		
14.	List of Medicines to be retained.	N		
15.	Technical Staff	O		
16.	Fee through e-challan (HIMKOSH) Rs. 100/- per production for retention of product (Proprietary Ayurvedic Medicines). Rs. 1000/- for GMP retention. DDO Code- 114 HOA-0210-01-107(Drug License Renewal Fees/Other Fees)	P		

Checklist of grant of Loan-Licence				
Sr. No.	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-E for Loan License	A		
2.	Agreement between Both the Parties	B		
3.	Consent Letter of the original Licensee	C		
4.	List of Medicines /sections	D		
5.	Loan-Licence Fee through E-challan(HIMKOSH) Rs. 200/- per for product approval. DDO Code- 114 HOA-0210-01-107 (Drug License Renewal Fees/Other Fees)	E		
6.	The following documents of the original licensee			
a.	Copies of GMP and Licence of Original Licensee.	F		
b.	NOC from Fire Department	G		
c.	No objection certificate from Pollution Control Board	H		
d.	Weight & measurement	I		
e.	Electricity Bill	J		
f.	Registration under Factory Act	K		
g.	Registration as a S.S.I Units/ Udyam Aadhar Registration	L		
h.	GST/CGST number	M		
i.	List of Machinery of original Licensee	N		
j.	List of Lab equipments of original Licensee	O		
k.	Technical staff of original licensee.	P		

Checklist for retention of Loan-Licence				
Sr. No.	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-E for Loan License	A		
2.	Agreement between Both the Parties	B		
3.	Consent Letter of the original Licensee	C		
4.	List of Medicines to be retained	D		
5.	Loan-Licence Fee through E-challan Rs. 200/- per for product approval. DDO Code- 114 HOA-0210-01-107 (Drug License Renewal Fees/Other Fees)	E		
6.	The following documents of the original licensee			
a.	Copies of GMP and Licence of Original Licensee.	F		
b.	NOC from Fire Department	G		
c.	No objection certificate from Pollution Control Board	H		
d.	Weight & measurement	I		
e.	Electricity Bill	J		
f.	Registration under Factory Act	K		
g.	Registration as a S.S.I Units/ Udyam Aadhar Registration	L		
h.	GST/CGST number	M		
i.	List of Machinery of original Licensee	N		
j.	List of Lab equipments of original Licensee	O		
k.	Technical staff of original licensee.	P		

Checklist for grant of new Homoeopathic Drugs Manufacturing Licence				
S.No	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-C (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 153).	A		
2.	Ownership Proof	B		
3.	Registration under Factory Act	C		
4.	Project Report	D		
5.	Site Plan of the premises	E		
6.	NOC from Pollution Control Board	F		
7.	NOC from Fire Department	G		
8.	Weight & Measurement Certificate	H		
9.	Power Availability Certificate/Electricity Bill	I		
10.	Registration as a S.S.I Unit/Udyam Aadhar Registration	J		
11.	GST/CGST Number	K		
12.	List of Machinery (As per the Drugs & Cosmetics Act, 1940 & Rules 1945).	L		
13.	List of Lab equipments for in house Quality Control Lab. if any.	M		
14.	Categories/Sections (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 85E(2) .	N		
15.	Technical Staff (As per the Drugs & Cosmetics Act, 1940 & Rules 1945)	O		
16.	Fee through e Challan (HIMKOSH) Rs. 5000/- for GMP Certificate . Rs. 2000/-for any number of single ingredient Homoeopathic medicines as defined in clause(dd) of Rule 2. Rs. 200/- per product for combination of ingredients of Homeopathic medicines as defined in clause (dd) of Rule 2 DDO Code- 114 HOA-0210-01-107(Drug License Renewal Fees/Other Fees)	P		

Checklist for retention of Homoeopathic Drugs Manufacturing Licence				
S.No	Checklist Documents	Flag	Page No.	Remarks
1.	Application on prescribed Form No. 24-C (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 153).	A		
2.	Ownership Proof	B		
3.	Registration under Factory Act	C		
4.	Project Report	D		
5.	Site Plan of the premises	E		
6.	NOC from Pollution Control Board	F		
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11.	GST/CGST Number	K		
12.	List of Machinery (As per the Drugs & Cosmetics Act, 1940 & Rules 1945).	L		
13.	List of Lab equipments for in house Quality Control Lab. if any.	M		
14.	Categories/Sections (As per the Drugs & Cosmetics Act, 1940 & Rules 1945: Under Rule 85E(2) .	N		
15.	Technical Staff (As per the Drugs & Cosmetics Act, 1940 & Rules 1945)	O		
16.	Fee through e Challan (HIMKOSH) Rs. 1000/- for GMP Certificate . Rs. 1000/-for any number of single ingredient Homoeopathic medicines as defined in clause(dd) of Rule 2. Rs. 100/- per product for combination of ingredients of Homeopathic medicines as defined in clause (dd) of Rule 2 DDO Code- 114 HOA-0210-01-107(Drug License Renewal Fees/Other Fees)	P		